



The Barn Custodian Job Description

Details

Hours: 3hrs/week + additional hours when needed

Rate: \$17/hr

Schedule: Monday (morning or afternoon)

Location: The Barn, 25 Bridge Street, Lakefield, ON

Overview

The LYU Custodian will clean The Barn (25 Bridge St.). This position will be supervised by the LYU Property Manager (if available) or the LYU Satellite Director.

The person filling this role is a representative of Lakefield Youth Unlimited/Kawartha Youth for Christ and will therefore demonstrate appropriate behaviour, attitude and confidentiality befitting the organization (as to the Kawartha Youth For Christ Community Commitments and Statement of Faith).

Work Experience

- Household or commercial cleaning (preferred); training will be provided if needed

Weekly Duties

- Keep in communication with LYU Property Manager on a weekly basis
- Complete weekly base cleaning of building including sweeping, vacuuming, mopping, tidying, dusting and garbage/recycling collection
- Maintain outdoor garbage & recycling bins and area, and place at curbside each week
- Other duties as directed by the LYU Property Manager or LYU Satellite Director

Additional Hours When Needed:

- Work with volunteer cleaning teams, if and when required
- To assist LYU Property Manager with planting and watering of summer potted plants for front deck, side rock garden, Little Free Library, and any other additional plants/gardens
- Snow shoveling of front deck & steps when needed
- Purchase/repair custodial equipment (when needed) and keep custodial supplies restocked as arranged with Property Manager, submitting invoices/receipts to LYU Admin

Qualifications

- Strong interpersonal skills and good verbal/written communication skills
- Organizational and problem solving skills
- Work experience in building maintenance and repairs (preferred)
- Must provide a Police Vulnerable Sector Check
- Able to agree with the Kawartha Youth For Christ's Statement of Faith and Community Commitments

Submit resume to: lakefield@youthunlimitedkaw.com by December 4, 2023